



ALABAMA CROP IMPROVEMENT ASSOCIATION, INC.

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July 31, 2017

The Alabama Crop Improvement Association (ACIA) and The Southern Seed Certification Association (SSCA) invites applications for the position of Executive Director for both Associations.

Both Associations are administered as self-supporting non-profit organizations with offices on the Wiregrass Research and Extension Center at Headland, Alabama. The Executive Director reports directly to the Board of Directors of ACIA and SSCA. ACIA is primarily responsible for the Foundation seed program associated with Auburn University and the SSCA is the official seed certifying agency for Alabama and Florida.

The Executive Directors duties and responsibilities include but are not limited to the following:

1. Cooperate with Auburn University personnel concerning appropriate facilities and agreements;
2. Manage all phases of Foundation seed production, storage, conditioning, quality and inventory;
3. Maintain current Seed Certification Standards in compliance with requirements of the Association of Official Seed Certifying Agencies (AOSCA);
4. The supervision of field inspection activities, record keeping activities and tag printing activities of all crops within the Certification program;
5. Ensure the training of full-time and part-time inspectors and maintain the development and maintenance of inspector handbooks, protocols and variety descriptions;

MEMBER OF
ASSOCIATION OF OFFICIAL SEED CERTIFYING AGENCIES
SOUTHERN SEEDSMEN'S ASSOCIATION

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6. Serve as contact with private company field representatives, work with producers, University personnel and State Department of Agriculture personnel in areas of common interest and objectives;

7. Promote the service of ACIA and SSCA during meetings and travels representing the Associations.

The Executive Director must have a service commitment to the seed industry with excellent communication skills. The ability to communicate effectively with University faculty and administrators, seed industry personnel, farmers, commodity groups and the general public is essential. A master's degree in Seed Technology, Crop Science, Agronomy or a closely related discipline or a Bachelor's degree with extensive related experience is required. The Executive Director should be imaginative and resourceful in developing and maintaining extensive and complex organizations grounded in sound seed technology principles.

Applicants should submit the following by email to:
acia7383@gmail.com

1. Cover letter describing interest in the position
2. Resume
3. Contact information for three references

Applications will be received until August 31, 2017 or until a successful candidate is selected.